

State of DelawareRecovery Act S.T.O.P. Violence Against Women Formula Grant ProgramApplication # 2009-X2343-DE-EF Content

1. **Application for Federal Assistance (completed on-line)**
2. **DUNS #: 13-354-5975**
3. **Standard Assurances and Certifications Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters; and Drug Free Workplace**

As indicated in the federal application (#2009-X2343-DE-EF) submitted in the Grants Management System (GMS) of the Office of Justice Programs (OJP).

4. **Program Narrative** (as defined in the Recovery Act S.T.O.P. Violence Against Women Formula Grant Program Solicitation)

A. A brief description on how the State or territory plans to make its Recovery Act subgrant awards.

In 1995 Former Governor Thomas R. Carper of the State of Delaware, through Executive Order No. 29, established the Violence Against Women [VAWA] Implementation Committee. The purpose for creating this Committee is "to ensure the appropriate use of federal funds received under the Violence Against Women Act."

In February 2001, Governor Ruth Ann Minner issued Executive Order No. 11, to maintain the VAWA Implementation Committee. Furthermore, on September 4 2003, Governor Minner amended Executive Order No. 11 to read as follows: "this Committee shall be comprised of individuals, who shall be appointed by the Governor and serve at the pleasure of the Governor. Based on this Executive Order, Governor Minner has appointed the following persons to the

VAWA Implementation Committee: Honorable Vincent J. Poppiti (Chair; retired Chief Judge of Family Court), Honorable Richard Gebelein (Delaware Department of Justice), Jennifer Barber-Ranji (Practicing Attorney), Stephanie Hamilton (Chair of Victims Right Task Force; DV Victims Unit of the Wilmington Police Department), and Guy Sapp (Family Court).

Governor Minner has charged this Committee with the following responsibilities:

- Identifying needs and gaps in services for female victims of crime based on public input and input solicited from the Domestic Violence Coordinating Council and the Victim Advisory Committee of the Criminal Justice Council.
- Soliciting input from interested individuals, state and federal agencies, and private organizations, including non-profit, non-governmental victim services programs, about needs and gaps in Delaware services for female victims of violent crime.
- Preparing a comprehensive Plan to obtain and use federal funds available under the Violence Against Women Act and for compliance with the legislation and related regulations.
- Holding training sessions for individuals and groups interested in submitting funding applications, designed to assist potential applicants with the funding selection process.
- Soliciting and reviewing concept papers submitted by grant applicants.
- Consistent with the Plan, making recommendations on Violence Against Women Act grant recipients to the Criminal Justice Council and the Domestic Violence Coordinating Council. If either the Criminal Justice Council or the Domestic Violence Coordinating Council approves the recommendations by a majority vote, the recommendations shall be forwarded the Governor for her consideration. If neither the Criminal Justice Council nor the Domestic Violence Coordinating Council approves the Committee's recommendations, they shall be returned to the Committee for modification.

In accordance with the Executive Order, the VAWA Implementation Committee holds monthly meetings, open to public comment, to discuss funding

decisions for subgrants, and other relevant issues pertaining to violent crimes against women.

Due to the competitiveness for Recovery Act STOP Formula Grant funding and the current economic crisis that will affect the services available for female victims of violence, the VAWA Implementation Committee established a Concept Review Team comprised colleagues from the Delaware Coalition Against Domestic Violence, Sexual Assault Network of Delaware (Sexual Assault Coalition), Christiana Care Health Services, and the Domestic Violence Coordinating Council. This team reviews all concepts submitted under the STOP Grant along with the VAWA Coordinator for the CJC, the CJC Grant Monitor assigned to the STOP area, and the Director of Grants Management. The composition of this group is to ensure expertise in the area of domestic violence and sexual assault; expertise in the knowledge of monitoring and subgrant reporting; and an outside focus area is included to ensure other funding areas of the CJC are aware of current practices and existing needs in the response to victims of sexual assault, domestic violence, stalking and dating violence. The duties of this Review Team are to read all of the proposals, offer information/knowledge regarding the applicant, and need of services requested; and supply funding recommendations to the VAWA Implementation Committee. The VAWA Implementation Committee will review all submitted proposals and recommendations when determining allocation of funds. The recommendations are then forwarded for final vote and approval to the Domestic Violence Coordinating Council and the Criminal Justice Council Board.

B. A brief description on how the State or territory will consider creation and preservation of jobs as factors in making its subgrant awards.

As many states in our Nation, Delaware is facing one of the most difficult financial crisis in several years. According to the most recent Budget Address of Governor Jack Markell, made on March 19, 2008, Delaware is facing a deficit of \$750M. Due to Delaware's reliance on manufacturing (Chrysler and GM factories) and financial services our State's unemployment rate has nearly doubled in the past twelve months (it is now 6.7%); add this to the decrease in and corporate income taxes, bank franchise taxes, real estate transfer taxes and corporate franchise; the current deficit is significantly less than the \$271M that was projected in the FY2008 Delaware Economic and Financial Advisory Council's (DEFAC) Report.

Over the course of the past twelve months, State agencies have had to make very difficult budget cuts of 8%-11%. After this most recent budget announcement reporting a \$750M, agencies are now looking at cutting essential positions or core services.

The Governor's Budget proposal currently includes a decrease in funding for domestic violence services, prosecution, court services, and cuts in law enforcement.

The VAWA Implementation Committee held a public hearing on March 16, 2009. After hearing statements from representatives from non-profit/non-governmental victim service agencies, State Police, and other local law enforcement agencies, and the Courts, the Delaware Department of Justice; the

VAWA Implementation Committee of the CJC, has deemed priority funding will be to retain (save) essential positions and core services to victims of domestic violence, dating violence, sexual assault, and stalking that are in danger of being eliminated.

C. The process for which the State or territory will maximize competition among applicants.

Per funding protocol of the Criminal Justice Council, once the CJC receives notice of the federal award, the assigned committee is notified and may direct staff in the development of the request for concepts and solicitation (Attachment 1). The solicitation is published in the News Journal and the Delaware State News, as well as distributed to specific mailing lists, and posted on the CJC website.

D. A description for how the State or territory will monitor the use of grant funds to ensure compliance with the goals and requirements of the Recovery Act.

CJC follows standard subgrant monitoring procedures. Standard practice dictates that once awarded, subgrantees are required to submit quarterly programmatic and fiscal reports to their Grant Monitor. Grant monitors are required to hold on-sight monitoring visits each quarter. Grant Monitors are then required to submit reports detailing the program and financial findings and progress. Reports are submitted to the assigned Coordinator or Planner, which are then forwarded to the Director of Grants Management, and then finally to the Executive Director of the CJC (Attachment 2).

The specific means through which these programs will be monitored will depend upon the nature of the programs proposed by each subgrantee. As a part of the process of applying to receive STOP Grants, all potential subgrantees are required to determine measurable goals and objectives pertaining to their particular project proposals. Upon approval of a grant application, the CJC Grant Monitor is charged with the responsibility of monitoring the grant to ensure that the subgrantee is fulfilling the goals set forth prior to approval of the funding. In addition, subgrantees must submit quarterly fiscal and programmatic reports as well as a final report in which they summarize data that they have collected throughout the term regarding the effectiveness of their programs. These reports must evaluate achievement based upon purported objectives and performance indicators, and they also indicate the extent to which a project has made an impact on a targeted area. Grant funds are disbursed in increments and only upon satisfactory achievement of the proposed goals. If a subgrantee is negligent in submitting a quarterly report, a request for funds will not be honored until the VAWA Monitor receives the report.

Additionally, per OVW, all subgrantees are required to complete an Annual Progress Report as required in the STOP award notice. The CJC will ensure all subgrantees comply with the annual reporting process issued by OVW.

E. A brief summary (not detailed budget) of how administrative funds will be used to achieve the specific goals of this funding.

The Criminal Justice Council, upon approval, will use 5% of the total award for administrative funds for costs related to administering and monitoring the funds (personnel, travel, supplies, materials, etc).

5. Letters regarding grant funds

Submitted electronically and via facsimile on March 24, 2009

6. Letters Demonstrating Participation

Submitted electronically and via facsimile on March 24, 2009

7. Letters Documenting Consultation

Submitted electronically and via facsimile on March 24, 2009

8. Certification of Compliance with the Recovery Act Reporting Requirements (Appendix A)

Submitted electronically and via facsimile on March 24, 2009

9. Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act as Amended (Appendix B)

Submitted electronically and via facsimile on March 24, 2009

10. Letter of Nonsupplanting (Appendix C)

Submitted electronically and via facsimile on March 24, 2009

11. Budget Requirements

The CJC acknowledges the budget guidelines outlined in the solicitation; and will ensure the State and all subgrantees will adhere to all guidelines.

The CJC is requesting a waiver on the match. Letter and supporting documentation is attached (Attachment 3).